

DaSRA

MINUTES OF THE COMMITTEE MEETING

Held at 7.00pm on Monday, 13th October 2025 at St Nicolas Church, Dowlerry

Present: Maura Swabey (MS), Chair
Chris Clarke (CC) [Departed meeting at 8pm]
Mark Davies (MD)
Steve Hall (SH)
Nigel Jones (NJ)
Jeanette Langfeld (JL)
Flick Murdock (FM)
Rosanne Povey (RP), Secretary

Apologies: Pat Wotherspoon (PW)

1.	<u>WELCOME</u> MS welcomed the Committee.
2.	<u>APOLOGIES</u> were noted as above.
3.	<u>MATTERS ARISING FROM THE MINUTES OF 7TH APRIL 2025</u>
3.1	Slight amendment to the Minutes were noted.
3.2	<u>ACTION POINTS</u> AP1: Discharged. MD indicated a quotation for the new website had been received and this would be discussed later in the Agenda. AP2: Ongoing AP3: Discharged AP4: Discussed later in Agenda, then discharged AP5: Discharged AP6: NJ has some signs. Discharged AP7: Leave for the time being
4.	<u>MINUTES</u> The Minutes of 7 th April 2025 were approved.
5.	<u>COMMITTEE REPORTS</u>
5.1	Facebook – CC Michelle Davies will revert to NJ and myself (CC), but she is busy with the Community Shop. Rules to be discussed. We need to reach out to people in the community to come on board as assistants. Due to timeframe for

actioning responses, it would be helpful to have this additional cover and a member of DaSRA if at all possible.

5.2 **Finance/Accounts and Treasurer's Report – MD**

Received as follows:

DaSRA 3 monthly account from 01.07.2025 to 30.09.2025

Treasurer's Report:

Income:

- *The income into the community fund was £590.00 which was monthly donations.*
- *Membership amount received - £100.00*

Community Fund Expenditure

- *£0.00*

General fund expenditure

- *£0.00*

Grant money balance in general fund account - £149.82

Petty Cash £50.00

General fund £3,047.92

Community fund £6,800.17

Cash and bank balance - £9,898.09

Mark Davies

Treasurer, DaSRA

7th October 2025

It was noted there had been no expenditure this quarter.

The Zone being mentioned, the Committee being pleased at the recent turn of events.

<p>5.3</p>	<p>Membership – JL</p> <p>JL confirmed one new member to be ratified. There are only 81 members at the moment. It was suggested that perhaps membership could be mentioned in the Nut Tree - Membership and Donations.</p> <p>Discussion is required of future (MS mentioned Constitution. CC/SH suggested perhaps making the running of DaSRA more flexible by amending the Constitution. MD stated it did not take much to run DaSRA and we should just drive membership numbers.</p> <p>Discussion took place on the means of processing subscriptions, direct debit vs standing order.</p> <p>JL had done some research and commented that there had been 174 subscriptions since 2021, mainly by bank transfer, where reminders are required, as well as some cash. We have to take into account deaths and people moving. It was decided we should consider credit card payments – MD will research.</p> <p>MD mentioned GDPR (General Data Protection Regulation) adherence.</p> <p>Regarding the table at the forthcoming event (see later), it was suggested we could perhaps use Keith’s card machine (someone to check possible?)</p> <p>CC suggested mentioning DaSRA on Facebook every Wednesday; also putting membership form onto the site.</p> <p>JL mentioned there had been an enquiry from a new person regarding coastal erosion. MS to contact.</p> <p>Mention was made of Mark Edwards of Yardley House (faster payments): MD to ask him to cancel.</p>	<p>AP1</p> <p>AP2</p> <p>AP3</p> <p>AP4</p>
<p>5.4</p>	<p>Neighbourhood Watch – NJ</p> <ul style="list-style-type: none"> • Flower Boats have had a good season. • Tanver Yate is doing well (Parish Council have run with it: picnic benches, mowing, gates, more tree planting due this winter). Proposition for a shelter with roof to catch rain for watering of trees in dry weather. SH believed DaSRA should be more involved. NJ said there had been 30 years of no action and now the trees were doing well. MS still frightened of danger when walking the hill, but NJ said there is a footpath up Trierieve, over the hill, then across road to new gate. However, the Parish Council will give more consideration to the safety of children. MS mentioned the poor mobile coverage but apparently a new mast is in prospect. • Problem with children early in the summer: extra activities arranged. Two-way communication with Police working: they wish to come to a coffee morning. 	

	<ul style="list-style-type: none"> • Money required for Neighborhood Watch signs. NJ will look into it. (grants?) 	AP5
5.5	<p>New Residents – FM</p> <p>FM's role proves difficult to oversee. Ongoing, SH will monitor Keveral Lane/RP will do the same at Buttlegate. Any movement spotted to be reported to FM. DaSRA advertising card to be simplified and made more eye-catching. MS said if something is not working, we need to effect change. CC/FM to organise.</p> <p>Leaflets should be placed in Beach House, etc, etc.</p>	AP6
5.6	<p>Parish Council/Construction – SH</p> <p>SH missed last meeting and will not be attending every one in future; he is only able to view from the rear (no input allowed). Discussion of Yardley House – no complaints - SH to go further up. Parish Council – County Council – Bristol. Freedom of Information mentioned: perhaps write to MP, Anna Gelderd. SH will speak to John</p> <p>MD to sort out 20mph signs.</p>	AP7 AP8a AP8b AP9
5.7	<p>Web page – MD</p> <p>As mentioned earlier, a quotation had been received from Nick Warren of N9design for £2,320. Another quotation would be sought.</p> <p>The website was discussed: Michelle Davies is doing a lot of work: she is prepared to do two more weeks, but then it is down to DaSRA how we take this forward.</p> <p>MS briefly reiterated the difference between the General Fund and The Community Fund as regards the forthcoming website expenditure, ie from the General Fund. But, perhaps DaSRA could be regarded as a Community Asset in its own right? A comment was made: perhaps, in future, do we need a definition between funds?</p>	AP10
6.	<p>Community Fund Wording</p> <p>The wording regarding the Community Fund for the Website was noted and would be actioned as part of the new website creation (MD).</p>	AP11
7.	<p>Charities Event : Sunday, 26th October 2025</p> <p>For this event: CC to bring information together and provide easel (RP to book extra space) - note achievements:</p> <ul style="list-style-type: none"> • Village Hall (Plunkett) • Seaton Land to stop property development 	AP12

	<ul style="list-style-type: none"> • Community Shop – start-up funding/instrumental in starting the Steering Group • Zone Lighting • Support for residents on Keval Lane <p>Other items required: Literature and stands/mention of new website/Cold-caller signs/Builder codes/Application forms/Box of chocolates/Companies House Registration/DaSRA script).</p> <p>MS said she would propose to be there all day: other Committee Members to attend as possible during the day - RP to arrange rota. (NJ unavailable).</p> <p>8. Notice Boards, etc</p> <p>MD to look into QR code re notice board adverts.</p> <p>GDPR to be observed</p> <p>9. Dowderry and Seaton Summer Event</p> <p>MS considered the Committee was too stretched to consider pursuing this event and suggested it should be dropped for the moment. It was decided that if someone else took the reins, we would be prepared to support the event as far as we were able, perhaps donate to a St John ambulance.</p> <p>10. Any Other Business</p> <p>10.1 MS stated that for health reasons she needed to step down from her position with immediate effect. This had been a very difficult decision. She had enjoyed her time with the organisation but now needed to put herself first. She cited the Nut Tree insert as being quite stressful: the Committee felt the monthly insert could be more standardised, perhaps just promoting DaSRA and only on anything pertinent at any given time. An advertisement would need to be made for a replacement, but initially MS will discuss with Laura Done.</p> <p>NB: The next Nut Tree (c. 5th November) article could be the new DaSRA advertising card. MD to action.</p> <p>10.2 JL wishes to step down as Membership Secretary after being in the position for five years. She would prefer this to be asap before next AGM. It was mooted that perhaps Pat Wotherspoon might consider this appointment (MS to discuss).</p> <p>The meeting closed at 8.30pm.</p>	<p>AP13</p> <p>AP14</p> <p>AP15</p> <p>AP16</p>
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